

**CLIMATE CHANGE WORKING GROUP
MINUTES OF MEETING HELD ON 16 APRIL 2009**

Started 15.00
Finished: 16.20

Present: Jake Roos (Chair)
Emmy Pateman
Will Cockerell
Richard Auty
Mike Ovenden
Keith Osborne
Melanie Jones

ACTION

1.0 APOLOGIES
Apologies were received from Sally Johnson, Russell Goodey, Ron Pridham, Suzanna Clarke and John Farnell.

2.0 MINUTES OF THE LAST MEETING

8.0 PLANNING

MJ

Members are opposed to the eco town; a report is going to go to committee in the very near future which will give the members various options including supporting the eco town. New govt PPS on Eco towns may influence the outcome

3.0 CARBON MANAGEMENT – STATUS OF PROJECTS

3.1 AUTOMATIC METER READING

JR

Jake explained that the meters cannot be paid for the way Jake initially wanted to. E-on no longer want to give favourable negotiated electricity prices on our 100 smaller sites, so these will now be included on the flexible contract with the larger sites. The supplier is now going to be N Power, which will be much cheaper compared to being on E-on's regular rate. There is however going to be a £30 brokering fee for each site, Jake confirmed this will easily be offset with the savings which are to be made.

Jake continued that Automatic Meter Reading will cost an extra £44 - £55 per site. Only the highest using and hard to get to sites are going to have an automatic meter reader, these sites are going to be prioritised.

3.2 HEATING AND CONTROLS IN SHELTERED HOUSING

JR

A new control panel and boiler have now been installed at Walden Place, which has internal temperature sensors. Jake is going to ensure that the same is done to another three of the oldest boilers and panels. Reynolds Court and Saffron Walden Day Centre controls have now been fixed and new boilers installed.

3.3 LED LIGHTING

JR

Jake is looking at installing LED lighting at the museum. These lights will have three watts instead of fifty.

- 3.4 FUEL DATA JR**
Jake commented that he still has not received the fuel data he requires from Ron Pridham and Anne Owen. He desperately needs the information in order to complete the NI 185 and NI 194 indicators otherwise he cannot report to Government on it.
- 3.5 HERITAGE QUEST CENTRE JR**
Jake explained that this is still currently underway; he applied for a grant for a solar array however the funding has now expired. Jake is now working towards another funding scheme. Jake had a meeting with the site manager at the Quest Centre and they discussed various ways in order to make it a low energy and low cost building.
- 3.6 AQUAFUND JR**
SMB have said no to Jakes idea to contract with an external company. SMB's main concerns were that the company would be charging for savings which do not happen. Jake commented that he may turn his attention to water management projects instead.
- 4.0 NI 185/NI 194 CARBON FOOTPRINT AND AIR QUALITY JR**
Jake announced that these need to be reported to the Government by June. Jake needs to comment on how much air pollution we are putting into the atmosphere and also on carbon management.
- 5.0 NI 187 FUEL POVERTY JR**
Jake stated that this has now all been reported on and is finished for the next nine months at least. Jake continued that 10% of the people on benefits had a SAP rating of 35 or lower, which is not very good. 43% had an SAP rating of better than 65, which is good. Improvement needs to be shown year on year.
- 6.0 NI 188 CLIMATE CHANGE ADAPTATION JR**
This is officially with Lisa now; the deadline was only five weeks away at the time of the meeting, within that time period Level 1 has to be achieved. The adaptations to climate change need to be identified on the Local Climate Impact Assessment and they need to be customised and made specific to Uttlesford. Each department needs to specify risks that may be specific to their work. Jake is going to invite Lisa to future meetings in order that the adaptation can be completed. It was also suggested that some of the adaptations could be completed at SMB/HODs, as all Heads of Department should be there to help and make comments.

- 7.0 STAFF TRAVEL PLAN/AIR QUALITY MANAGEMENT AREAS JR & WC**
 Will announced that the National Car Share Day is in June which should hopefully coincide with the new Intranet. If the new Intranet is not ready then it will temporarily be placed on the existing Intranet.
- Will continued that he showed the planning officer where to find information to indicate whether or not the new housing proposals will have an impact on the air quality. County Council are currently trying to get funding in order to have a traffic survey of Saffron Walden completed. This would also include looking at potential new developments and traffic at junctions. This will provide enough solid information to base Section 106 contributions on.
- 8.0 PLANNING**
- 8.1 LINTON WIND FARM JR & MO**
 Mike is currently in contact with the British Wind Energy Association for a talk to explain to people about wind farms as currently a lot of misleading information is being distributed. The “Stop Linton Wind Farm” Group have attended three Council meetings so far giving out negative information. The planning report may not be issued for another few months; Jake thought it may be beneficial if members were also informed about the plus sides to the wind farm. Otherwise the members vote could be swayed and therefore be biased.
- 8.2 CHANGE APPROACH TO 10% RULE JR & MO**
 A discussion has been had with planning and it was commented that they were limiting people’s choices with how they could comply with Sustainable Homes. They have now decided to include Heat Recovery Ventilation in order to give people more choice to satisfy their conditions. Jake wants this to be publicised more widely, it is only relevant to developments with more than five houses. An email will be sent to all agents in order to inform them of this change.
- 9.0 HOUSING**
- 9.1 LONDON COMMUTER BELT FUEL POVERTY & CO2 REDUCTION PROJECT JR**
 The contracts are currently being signed with the ministerial signature. The scheme should be starting in about a month’s time.
- 9.2 GROUND SOURCE HEAT PUMPS FOR COUNCIL HOUSING**
 Nothing to report.
- 9.3 AFFORDABLE HOUSING JR & MO**
 Mike explained that they have asked the developers to go

back and look at a more contemporary design regarding Bentfield Green. They are aiming for code Level 5 of the Sustainable Homes, which includes zero carbon for heating, lighting and water. This will be a first for the district.

10.0

RECYCLING

No one was available to comment.

11.0

COMMUNITY ENGAGEMENT

JR & RA

Jake explained that 20,000 questionnaires have been sent out through the district however none have been sent to post code areas where someone within that post code receives benefits. This is due to the fact that all benefits receivers recently received a questionnaire. Jake has since realised that the questionnaires have also been sent to people that are newly on benefits; therefore they may now received two questionnaires this year.

12.0

ANY OTHER BUSINESS

There was no other business.

13.0

DATE AND TIME OF NEXT MEETING

21 May 2009 at 3:00pm in the Staff Room Meeting Room.